



सत्यमेव जयते

GOVERNMENT OF INDIA
National Fisheries Development Board
Department of Animal Husbandry, Dairying & Fisheries
Ministry of Agriculture and Farmers' Welfare, Government of India
Pillar No: 235, PVNR Expressway, SVP National Police Academy Post,
Rajendranagar, Hyderabad-500 052, Telangana.



No. NFDB/Admn/Rectt/370/2018

NOTIFICATION

Applications are invited for recruitment to Group 'B' posts in the National Fisheries Development Board (NFDB), Hyderabad (An Autonomous organisation under the Department of Animal Husbandry, Dairying and Fisheries, Ministry of Agriculture and Farmers Welfare, Govt. of India).

The educational qualifications, etc. prescribed for the posts are given below:

1) Executive Assistant (Technical):

- a) Pay scale : Pre-revised-Pay Band is: PB -2: Rs. 9300-34800 +Grade Pay of Rs.4,200/
Revised pay scale 7th CPC- level 6.
- (b) No. of Posts : 02 (1-UR & 1-OBC)
- (c) Educational Qualification : Bachelor's Degree in Aquaculture / Zoology / Fisheries or Bachelor in Fisheries Science (B.F.Sc)
- (d) Age : 27 years (Age Relaxation: 5 years for SC/ST candidates and 3 years for OBC candidates as per the instructions issued by the Government of India from time to time.)
- (e) Desirable : 2 years field work in fisheries or related development / research activities and possession of knowledge of computer, including Excel, MS-office, power point presentation etc.

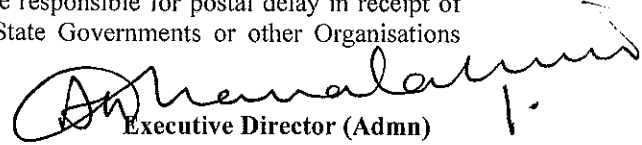
2) Executive Assistant (Finance and Administration):

- a) Pay scale : Pre-revised-Pay Band is: PB -2: Rs. 9300-34800 +Grade Pay of Rs.4,200/-
Revised pay scale 7th CPC- level 6.
- (b) No. of Posts : 01 post (-UR)
- (c) Educational Qualification : Bachelor's Degree in Arts / Commerce / Statistics / Bachelor of Business Administration (BBA) / Bachelor of Computer Application (BCA)
- (d) Age : 27 years (Age Relaxation: 5 years for SC/ST candidates and 3 years for OBC candidates as per the instructions issued by the Government of India from time to time.)
- (e) Desirable : 2 years experience in data processing, possession of knowledge of computers, including Excel, MS-office, power point presentation , Tally etc.

Interested candidates, who fulfil the above requirements may submit their Applications in the prescribed Format, given below together with self attested copies of all the certificates in proof of educational qualifications, age, experience, caste, etc. so as to reach, **The Chief Executive, National Fisheries Development Board, Near Pillar No. 235, PVNR Expressway, SVP National Police Academy (Post), Rajendranagar, Hyderabad – 500 052, within 30 days from the date of publication of this Notification in the Employment News.** The envelope containing the Application should be super-scribed as 'Application for the post of Executive Assistant (Technical)' or 'Application for the post of Executive Assistant (Finance and Administration)' as the case may be. Suppression of material fact/qualifications/employment will be treated as disqualification.

Applications which are incomplete / unsigned not supported by the required documents / received after the due date or otherwise deficient in any manner will be rejected outright.

Mere fulfilling the minimum required qualifications, age, experience, etc. will not confer any right on a candidate for being called for test. Only the short listed candidates after Preliminary Scrutiny will be called for the written test. The decision of The Chief Executive of the Board will be final in this regard and no correspondence from any applicant will be entertained. The written test will be conducted at **Hyderabad**. The NFDB will not be responsible for postal delay in receipt of applications. Candidates already employed in Central / State Governments or other Organisations should submit their applications through proper channel.


Executive Director (Admn)

FORMAT OF APPLICATION

1. Application for the post of:
2. Full name in capital letters:
3. Father's / Husband's Name:
4. Date of Birth:
5. Educational Qualification:
6. Experience, if any, in the relevant field:
7. Category (SC/ST/OBC) (Certificate issued by the Competent Authority to be enclosed. In case of OBC non creamy layer certificate to be enclosed):
8. Sex:
9. Nationality:
10. Permanent Address:
11. Present/correspondence address with:
 - a. E-mail ID:
 - b. Mobile number:
12. List of enclosures (attested photocopies of Certificates of educational qualifications, age, experience, caste certificate issued by the competent authority, non creamy layer certificate in case of OBCs. etc)

Affix	latest
passport	size
photograph	duly
attested	by a
Gazetted Officer	

DECLARATATION

I hereby declare that all the details furnished in the Application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility detected before or after the test, my candidature/appointment is liable to be cancelled.

Date:
Place:

Signature of the candidate